



---

# EXISTING ENTERPRISES

Registration for Existing Enterprises on Uttarakhand Single Window Clearance System

DECEMBER 27, 2019  
DIRECTORATE OF INDUSTRIES  
Patel Nagar, Dehradun, Uttarakhand

## Table of Contents

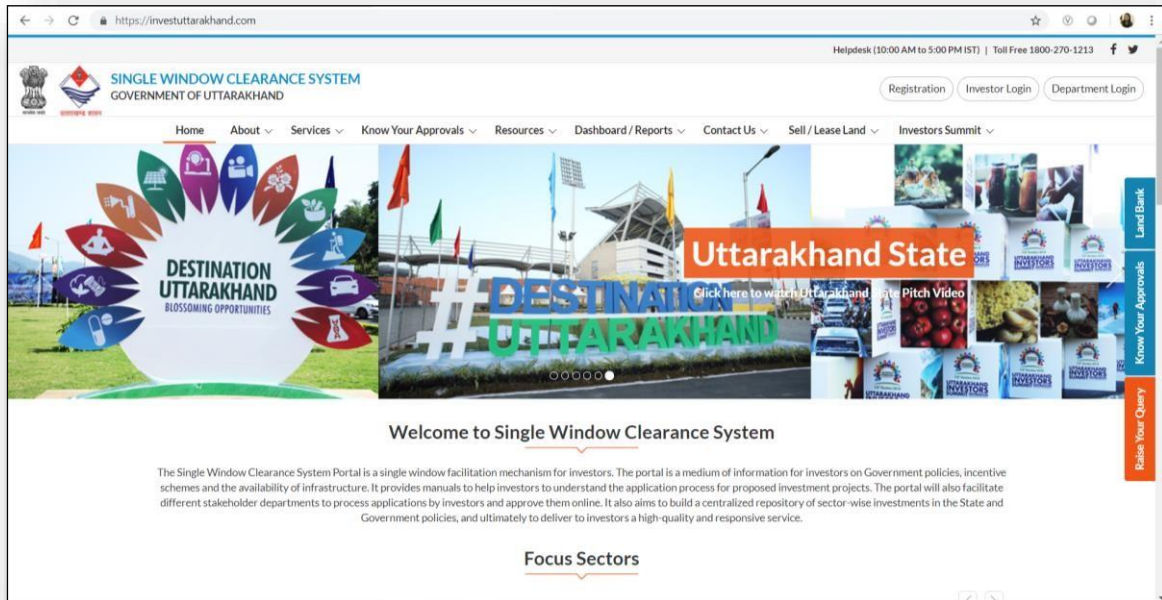
### Contents

1. Uttarakhand Single Window Clearance System.....	2
2. Existing Enterprises .....	2
3. Steps to Apply for Registration of Existing Enterprises.....	3
3.1. Navigation Link.....	3
3.2. Documents Required to Apply for Registration of Existing Enterprises .....	4
3.3. Application Form - Enterprise Detail.....	7
3.4. Application Form: Unit Details .....	10
3.5. Application Form: Investment Details.....	14
3.6. Application Form: Statutory Registration Details .....	15
3.7. Application Form: Declaration .....	16
4. Successful Submission.....	17
5. Applying Departmental Services.....	17

## 1. Uttarakhand Single Window Clearance System

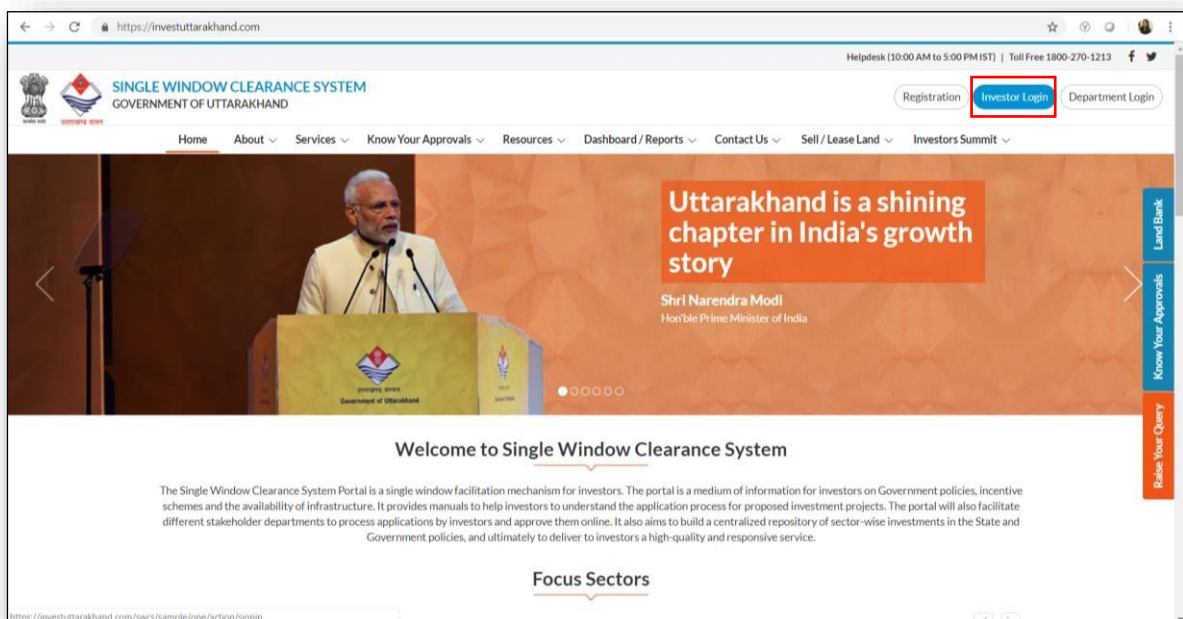
Uttarakhand Single Window Clearance System is an online integrated enabling platform for New & Existing Industries to avail required licences / approvals and NOC's during their respective stage of investment lifecycle i.e. Intent to Invest, Pre- Establishment, Pre-Operations and Post-Operations stages.

Uttarakhand Single Window Clearance System is accessible on <https://investuttarakhand.com/>



## 2. Existing Enterprises

Registration for the Existing Enterprises is mandatory for all the entrepreneurs/ investors who are already in the business in the State of Uttarakhand which enables them to take required renewals or new licenses / noc's / permission from respective departments. The existing investors can apply for registering themselves by logging into their account through the Investor Login.



### 3. Steps to Apply for Registration of Existing Enterprises

#### 3.1. Navigation Link

Under the tab Apply for Departmental services, is the tab for Existing Enterprises and the investor/user can hence Apply for Registration of Existing Enterprise (for renewals only)

The screenshot shows the 'Investor Monitoring Panel - Uttarakhand' with a navigation menu. The 'Apply for Departmental Services' menu is open, highlighting 'Existing Enterprises (For Renewals only)'. Below the menu, there are five circular statistics: 76 Incomplete, 501 Pending, 51 Reverted, 91 In Process, and 127 Disposed. A table titled 'Departmental Services Statistics' is also visible.

Service	Abeyance	Archived	Incomplete	Pending	Reverted	In Process	Approved	Rejected	Total
In-Principle Approval (CAF)	3	32	2	16	9	1	2	0	65
			0	3	0	0	2	5	14

The screenshot shows the 'Apply For Registration of Existing Enterprise' step highlighted in a red box. Below it, there is a section for 'Applications for Registration of Existing Industries' with a table of application details.

SNo.	Application Detail	Contact Detail	Status	Department's Time	Applicant's Time	Total Time	Action
			Reverted	DMS: 0 days. 0 hrs. 0 min	DMS: 0 days. 0 hrs. 0 min	DMS: 0 days. 0 hrs. 0 min	View Timeline

investuttarakhand.com/backoffice/frontuser/ApplyService/ApplyServiceListing/is/SE/type/POS/id/1

Helpdesk (10:00 AM to 5:00 PM IST) | Toll Free 1800-270-1213

**SINGLE WINDOW CLEARANCE SYSTEM**  
GOVERNMENT OF UTTARAKHAND

Demo User Uttarakhand

Dashboard Apply for Departmental Services Land Bank Help Desk Labour form Film Shooting

Welcome to Investor Monitoring Panel - Uttarakhand

1 Register for Existing Establishment  
2 Declare Existing Incentive Registration  
3 Apply for Pre-Establishment Services  
4 **Apply for Pre-Operation Services**  
5 Other Department Services  
6 Claim Incentives

Application for Pre Operation Services

Select Department: Directorate of Industries

Department Services

ID	Service Name	Service Incidence	Type Of Service	Status Of Service	CAF	Action
484.0	Registration of Existing Enterprise	Pre Operational ServicePost Operational	Approval	Integrated With SWCS		Apply Now

### 3.2. Documents Required to Apply for Registration of Existing Enterprises

Investors have to upload the required documents, below is the list of required documents to avail this services. Once all the documents are uploaded then system will display the 'Continue & Apply' button to proceed further

#	Document Code	Document Type	Document Type Mandatory	Issued By	Document Name	Document Mandatory	Description
1	UK-DCL-144	Company Incorporation Document	Y	Registrar of Firms, Societies and Chits	Trust / Society Registration Certificate	N	Upload any one document as applicable against document type
2	UK-DCL-201	Company Incorporation Document	Y	Self	Partnership Deed - Current	N	Upload any one document as applicable against document type
3	UK-DCL-361	Company Incorporation Document	Y	Registrar of Companies - Ministry of Corporate Affairs	Registration of Companies under Companies Act 1956,2013	N	Upload any one document as applicable against document type
4	UK-DCL-107	Statutory Registration - Industries	Y	Directorate of Industries	EM Part I	N	Upload any one document as applicable against document type
5	UK-DCL-108	Statutory Registration - Industries	Y	Directorate of Industries	EM Part II	N	Upload any one document as applicable against document type

6	UK-DCL-96	Statutory Registration - Industries	Y	Directorate of Industries	IEM Acknowledgement	N	Upload any one document as applicable against document type
7	UK-DCL-158	Statutory Registration - Industries	Y	Directorate of Industries	Udyog Aadhar Memorandum	N	Upload any one document as applicable against document type
8	UK-DCL-65			Uttarakhand Environment Protection and Pollution Control Board	Consent to Establish	N	Please upload CTE of UEPPCB if available
9	UK-DCL-268	Construction Permit Authorities - Consent to Establish or Operate	Y	State Industrial Development Authority	Approved Building Plan / Consent to Establish (CTE) - SIDA	N	Upload any one document as applicable against document type

#	Document Code	Document Type	Document Type Mandatory	Issued By	Document Name	Document Mandatory	Description
10	UK-DCL-37	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Haridwar Roorkee Development Authority (HRDA)	Approved Building Plan / Consent to Establish (CTE) - HRDA	N	Upload any one document as applicable against document type
11	UK-DCL-267	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Uttarakhand Housing and Urban Development Authority (UHUDA)	Approved Building Plan / Consent to Establish (CTE) - UHUDA	N	Upload any one document as applicable against document type
12	UK-DCL-266	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Special Area Development Authority (SADA)	Approved Building Plan / Consent to Establish (CTE) - SADA	N	Upload any one document as applicable against document type
13	UK-DCL-265	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Mussorie Dehradun Development Authority (MDDA)	Approved Building Plan / Consent to Establish (CTE) - MDDA	N	Upload any one document as applicable against document type
14	UK-DCL-248	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Lake Development Authority (LDA)	Approved Building Plan / Consent to Establish (CTE) - LDA	N	Upload any one document as applicable against document type
15	UK-DCL-14	Statutory Registration - Industries	Y	Central Board of Excise and Customs- Department of Revenue- Ministry of Finance	GST Registration Certificate	N	Upload any one document as applicable against document type
16	UK-DCL-48	Proof of Ownership/ Occupancy - Property	Y	Department of Revenue	Copy of Khasra	N	Upload any one document as applicable against document type
17	UK-DCL-100	Proof of Ownership/ Occupancy - Property	Y	State Infrastructure and Industrial Development Corporation	Land Allotment Certificate (SIIDCUL)	N	Upload any one document as applicable against document type

#	Document Code	Document Type	Document Type Mandatory	Issued By	Document Name	Document Mandatory	Description
				n of Uttarakhand Ltd.			
18	K-DCL-99	Proof of Ownership/ Occupancy - Property	Y	Directorate of Industries	Land Allotment Certificate (DOI)	N	Upload any one document as applicable against document type

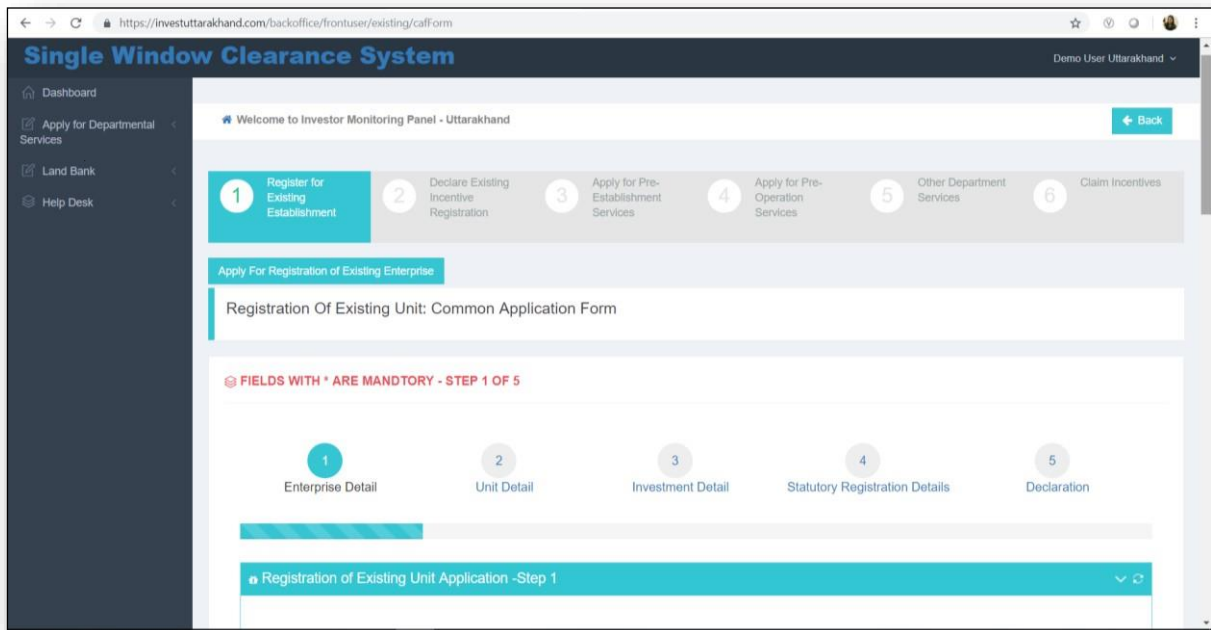
The screenshot shows the 'Single Window Clearance System' interface. The browser address bar indicates the URL: https://investuttarakhand.com/backoffice/frontuser/ApplyService/DocumentsChecklist/... The page title is 'Single Window Clearance System' and the user is logged in as 'Demo User Uttarakhand'. The main content is a table listing document requirements, with the last row (ID 18) highlighted in red. A 'Continue & Apply' button is visible at the bottom of the page.

ID	Document Code	Document Type	Document Type Mandatory	Issued By	Document Name	Document Mandatory	Version	Status	Action
13	UK-DCL-265	Authorities - Consent to Establish or Operate	Y	HD - Mussonie Dehradun Development Authority (MDDA)	Plan / Consent to Establish (CTE) - MDDA	N	V1.0	Verified	
14	UK-DCL-248	Construction Permit Authorities - Consent to Establish or Operate	Y	HD - Lake Development Authority (LDA)	Approved Building Plan / Consent to Establish (CTE) - LDA	N	V1.1	Verified	
15	UK-DCL-14	Statutory Registration - Industries	Y	Central Board of Excise and Customs- Department of Revenue-Ministry of Finance	GST Registration Certificate	N	V1.0	Verified	
16	UK-DCL-48	Proof of Ownership/ Occupancy - Property	Y	Department of Revenue	Copy of Khasra	N	V1.0	Verified	
17	UK-DCL-100	Proof of Ownership/ Occupancy - Property	Y	State Infrastructure and Industrial Development Corporation of Uttarakhand Ltd.	Land Allotment Certificate (SIIDCUL)	N	V1.0	Verified	
18	UK-DCL-99	Proof of Ownership/ Occupancy - Property	Y	Directorate of Industries	Land Allotment Certificate (DOI)	N	V1.0	Verified	

Continue & Apply



### 3.3. Application Form - Enterprise Detail:



The investor/ user is required to enter Enterprise Details with step by step filling in the following details (all the fields marked with \* are mandatory):

S. No.	Field Name	Mandatory	Definition	Example Values
<b>Single Window Registration Details</b>				
1	IUID	YES	Investor Unit ID	Eg. 22334455
2	Name of Registered User	YES	Enter the name of the user	Eg. Ram Shaam
3	Email of the Registered User	YES	Enter the email address	Eg. ramsham@gmail.com
4	Mobile No. of the Registered User	YES	Numerical Value	1234567890
5	Landline no. (with STD Code) of Registered User	No	Numerical Value	0131 1234567
6	Fax No. (with STD Code) of Registered User	NO	Numerical Value	0131 1223345
<b>Organisation Details</b>				
7	Name of the Organisation	YES	Enter the name of the organisation	Eg. Example & Brother
8	Nature of the Organisation	YES	Select one of the following :	Eg. Sole Proprietorship
			- Sole Proprietorship	
			- Limited Liability Partnership	
			- Partnership Firm	
			- One Person Company	
			- Private Limited Company	
- Public Limited Company				
- Section 8/ Section 25 Company				

S. No.	Field Name	Mandatory	Definition	Example Values
			- Co-operative Society	
			- Central Government Entity	
			- State Government Entity	
9	Personal Account Number(PAN)	YES	Alphanumeric Value	Eg. ASDFP 5953G
10	GSTIN of Company	YES	Enter the 15 Digit Alphanumeric Value	Eg. 29ABCDE1234F2Z5
11	Website of the Company	NO	URL of the website	e.g. ex@test.com
12	Registered Headquarters' Address	YES	Enter the address of the Company's registered headquarter	Eg. Example Building, M.G. Road
13	State	YES	Enter the name of State	Eg. Uttarakhand
14	District	YES	Enter the name of District	Eg. Dehradun
15	City	YES	Enter the name of City	Eg. Dehradun
16	Pin Code	YES	Numerical Value	Eg. 120001
17	Email of Headquarters	YES	Enter the email address	e.g. ex@test.com
18	Phone No. of Headquarters	YES	Numerical value	Eg. 0131 1234567
19	Extension	NO	Numerical Value	Eg. 123456
20	Fax No. of Headquarters	NO	Numerical Value	Eg. 01236845843
21	Are you a Start-Up	YES	YES / NO	
22	START -UP India Registration No.	YES	Enter the Start Up Registration No.	Eg.112435678432
23	START- UP Uttarakhand Registration No.	NO	Enter the Start Up Registration No.	Eg.112435678432
<b>Industrial Association Membership Details</b>				
24	Are you a member of any Industrial Association?	No	Select one of the following in case you are a member: - Confederation of Indian Industry(CII) - PHD Chamber of Commerce - Industries Association of Uttarakhand - Kumaon Garhwal Chamber of Commerce and Industry - Himalayan Chamber of Commerce & Industry - SIIDCUL Manufacturers Association - Bhagwanpur Industries Association - Uttarakhand Industrial Welfare Association - Drug Manufacturing Association of Uttarakhand	Eg. Confederation of Indian Industries

S. No.	Field Name	Mandatory	Definition	Example Values
			- Bahadrabad Industries Development Welfare Association	
			- SIIDCUL Industrial Association	
			- Prantiya Industries Association	
			- Roorkee Small Scale Industries Association	
			- Hotels * Restaurants Association of Uttarakhand	
			- Others	
<b>Details of Authorised Person/ Coordinator</b>				
25	Same as SWCS registration details	No	Once this is checked the details followed will be auto populated	
26	Name of the Authorised Person/ Coordinator	Yes	Enter the name of the authorised person	Eg. Ram Sham
27	Designation of the Authorised Person/ Coordinator	Yes	Enter the designation	Eg. Coordinator
28	Email of the Authorised Person/ Coordinator	Yes	Enter the email address	e.g. ex@test.com
29	Mobile No. of the Authorised Person/ Coordinator	Yes	Numerical value	Eg. 9712345678
30	Fax No. of Authorised Person/ Coordinator	No	Numerical Value	Eg. 0123 1234567

After filling in the required details Click 'Continue'

The screenshot shows the 'Single Window Clearance System' interface. The main heading is 'Industrial Association Membership Details'. Below this, there is a question 'Are you a member of any Industrial Association?' followed by a dropdown menu with options: 'Roorkee Small Scale Industries Association', 'SIIDCUL Industries Association', 'Hotels & Restaurants Association of Uttarakhand', and 'Others'. A checkbox labeled 'Same as SWCS registration Details' is checked. The 'Details of Authorized Person / Coordinator' section contains several input fields: 'Name of the Authorized Person / Coordinator' (filled with 'Demo User Uttarakhand'), 'Designation of the Authorized Person / Coordinator' (filled with 'Demo'), 'Email of the Authorized Person / Coordinator' (filled with 'demo.swcs.uk@gmail.com'), 'Mobile Number of the Authorized Person / Coordinator' (filled with '7566006810'), and 'Fax Number of the Authorized Person / Coordinator' (labeled 'Fax Number'). At the bottom of the form, a 'Continue >' button is highlighted with a red rectangular box.

### 3.4. Application Form: Unit Details

The investor/ user is required to enter the Unit Enterprise Details with step by step filling in the following details (all the fields marked with \* are mandatory):

S. No.	Field Name	Mandatory	Definition	Example Values
<b>Unit Details Address</b>				
1	Name of Unit	YES	Enter the name of the Unit	Eg. Ram Sham Co.
2	Location of Unit	YES	Select from the following:	Eg. MSME Estate
			- SIIDCUL Land	
			- MSME Estate	
			- Private Industrial Estate	
			- Notified land	
			- Self - Owned Space	
			- Rented/ Leased Land	
			- Rented / Leased Space	
- Others				
3	Unit Address	YES	Enter the Address of Unit	Eg. Example Building, MG Road
4	Plot Area	YES	Value of Area	Eg. 100
5	Area Type	YES	Select from the following:	Eg. Nala
			- Nala	
			- Sq. Mtrs.	
			- Acres	
			- Hectare	
			- Sq. Ft.	
- Bigha				
6	Plot/ Khasra No.	YES	Enter Khasra/ Khatauni No.	Eg. 102
7	District	YES	List of districts of State Uttarakhand	Select one district Eg. Almora
8	Tehsil	NO	Filtered list of tehsil will be populated based on selected district	Eg. for Almora select tehsil Bhanoli
9	Village	NO	Enter name of Village	e.g. Bhanoli
10	Block	NO	Enter name of Block	Eg. Bhanoli
11	Pin Code	YES	Numerical Value	Eg 248001
12	Email of Unit	YES	Enter the email address	Eg. asdfghjrtyu@gmail.com
13	Phone No. of Unit	NO	Numerical Value	Eg. 1234567890
14	Extension	NO	Numerical Value	Eg. 0131 1234567
15	Fax No. of Unit	NO	Numerical Value	Eg. 0131 1223345
<b>Unit Details</b>				
16	Nature of Unit	YES	Select from the following:	Eg. Manufacturing
			- Manufacturing	
			- Services	
17	NIC 5 Dig Code (comma separated)	YES	Enter the NIC 5 Digit Code - The investor can search for the relevant industry in the link that is below the selection box ' Click to know your NIC 5 Digit Code']	Eg. 10304 – Manufacturing of fruit or vegetable juices and their concentrates , squashes, etc

S. No.	Field Name	Mandatory	Definition	Example Values
<b>Raw Material Detail</b>				
18	Name of the Raw Material	YES	Enter the raw material used	Eg. Wood
19	Quantity	YES	Numerical Value	Eg. 123
20	Unit of Consumption	YES	Select from the following:	Eg. Metric Tonnes
			- Metric Tonnes	
			-Litres	
			-Number	
21	Source of Location	YES	Select from the List of States-	Eg. Assam
<b>Products Manufacturing/ Service Details</b>				
22	Product/ Service Description	NO	Enter Product/ Service Description	Eg. Manufacturing of boxes
23	Annual Install Capacity	NO	Enter the Annual Install capacity	
24	Unit	NO	Enter the Unit	Eg. Metric Tonnes
25	<b>HSN</b> Code(s) [(comma separated),	NO	Enter the HSN Code - The investor can search for the relevant industry in the link that is below the selection box ' Click to know your HSN Code']	Eg
26	<b>SAC</b> Code(s) [(comma separated),	NO	Enter the SAC Code - The investor can search for the relevant industry in the link that is below the selection box ' Click to know your SAC Code']	Eg.
27	Category of Unit as per MSME Act	YES	Select from the following:	Eg. Micro (< 25 Lakhs)
			- Micro (<25 Lakhs)	
			- Small ( More than 25 Lakhs< 5 Crores)	
			- Medium ( More than 5 Crores < 10 Crores)	
28	Pollution Control Board Categorisation	YES	- Large ( More than 10 Crores)	Eg. Orange
			Whether the industry / unit falls under the red, orange green or white category (there is a comprehensive list in the link that is below the selection box ' <a href="#">Click to know your type of industry</a> '	
29	Are you an Ancillary Unit :	YES	Select from the radio check box (Yes/No)	Eg. Yes

S. No.	Field Name	Mandatory	Definition	Example Values
30	Has the unit commenced operations ?	NO	Select from the radio check box (Yes/No)	Eg. No
31	Date of Commercial Production	YES	Select from the Calendar	Eg. 20-01-2018
32	Unit falls under Doon Valley Notification Area	YES	Select from the radio check box (Yes/No)	Eg. Yes
<b>Proposed Employment</b>				
33	Select Domicile	NO	Select from the following:	Eg. Uttarakhand
			- Uttarakhand	
			- Other state	
			-Foreign Nationalist	
34	Select Gender	NO	Male / Female	Eg. Male
35	Select Category	NO	SC/ ST/ General/OBC/ Disabled	Eg. General
36	Skilled	NO	Numerical Value	Eg. 1
37	Unskilled	NO	Numerical Value	Eg.3
38	Supervisor	NO	Numerical Value	Eg. 1
39	Engineer	NO	Numerical Value	Eg.2
40	IT Professional	NO	Numerical Value	Eg.1
41	Management	NO	Numerical Value	Eg.1

The screenshot displays the 'Single Window Clearance System' interface. The main heading is 'Single Window Clearance System' with a user profile 'Demo User Uttarakhand'. The form is divided into several sections:

- Unit Details:** Includes a dropdown for 'Nature of unit' (set to 'Manufacturing') and a dropdown for 'NIC 5 Digit Code' (set to '10304-Manufacture of fruit or vegetable juices and their concentrates, squas...'). A link 'Click to know your NIC 5 Digit Code' is provided.
- Raw Material Detail:** Contains fields for 'Name of the Raw Material' (Test), 'Quantity' (100), 'Units of Consumption' (Others), and 'Source Location' (Uttarakhand). A red box highlights a '+' button next to the Source Location dropdown.
- Products Manufacturing / Service Details:** Includes fields for 'Product / Service Description' (test), 'Annual Install Capacity' (100), and 'Unit' (kilograms). A '+' button is visible next to the Unit dropdown.
- HSN and SAC Codes:** At the bottom, there are fields for 'HSN Code(s)' and 'SAC Code(s)', both currently empty. Links 'Click to know your HSN Code(s)' and 'Click to know your SAC Code(s)' are provided.

Single Window Clearance System

Products Manufacturing / Service Details

Product / Service Description: test    Annual Install Capacity: 100    Unit: kilograms

HSN Code(s) [comma separated]:    SAC Code(s) [comma separated]:

Category of Unit as per MSMED Act:    Pollution Control Board Categorization: Orange

Are you an Ancillary Unit?    Has the Unit Commenced Operations?

Date of Commercial Production: 04/18/2019    Unit Falls under Doon Valley Notification Area:

Proposed Employment

Uttarakhand    Male    General

Single Window Clearance System

Proposed Employment

Select Domicile:    Select Gender:    Select Category:

Skilled    Unskilled    Supervisory    Engineer    IT Professional    Management

+ Add

Employment	Skilled	Unskilled	Supervisory	Engineer	IT/ITES Professional	Management	Total Employees	Action
Domiciled in Uttarakhand Male - General	5	2	1	1	1	1	11	Edit Delete

Utility Details

--Select Utility--

< Back    Continue >

The Investor/ user can edit the information in Step- 1 by clicking “Back”. After filling in the details in Step- 2 Click “Continue” to move to next tab.

### 3.5. Application Form: Investment Details

Investors have to fill the financial indicators of the firm and export turnover of last 3 years.

S. No.	Field Name	Mandatory	Definition	Example Values
1	Investment Details	YES	Select from the Radio Button in Lakhs or In Crores	Eg. Crores
2	Land	YES	Numerical Value	Eg. 1
3	Building	YES	Numerical Value	Eg. 2
4	Equipment	YES	Numerical Value	Eg. 3
5	Capital Margin	YES	Numerical Value	Eg. 4
6	Other	YES	Numerical Value	Eg. 5
7	Total	YES	Automatic calculated Numerical Value	Eg. 15
8	Is the Unit registered under the Factory's Act	NO	Select the radio Button Yes/ No	Eg. Yes
9	Financial Indicators of the enterprise / firm for last 3 Financial Years in INR Lakhs (if any)	NO	Enter the financial details of last three years, if any	
10	Financial Year	NO	Select from the following: -2019 -FY 2017-2018 -FY 2016-2017	Eg. FY 2018-2019
11	Turn Over	NO	Numerical Value	Eg. 20
12	Profit Before Tax	NO	Numerical Value	Eg. 21
13	Net Worth	NO	Numerical Value	Eg. 22
14	Reserves & Surplus	NO	Numerical Value	Eg. 23
15	Share Capital	NO	Numerical Value	Eg. 24
16	Unit output is exported	NO	Select the radio Button Yes/ No	Eg. No

The screenshot displays a web browser window with the URL <https://investuttarakhand.com/backoffice/frontuser/existing/calform>. The page title is "Single Window Clearance System" and the user is logged in as "Demo User Uttarakhand". The main heading is "Financial Indicators of the Enterprise / Firm for Last 3 Financial Years in INR Lakhs (if any)".

The form contains the following sections:

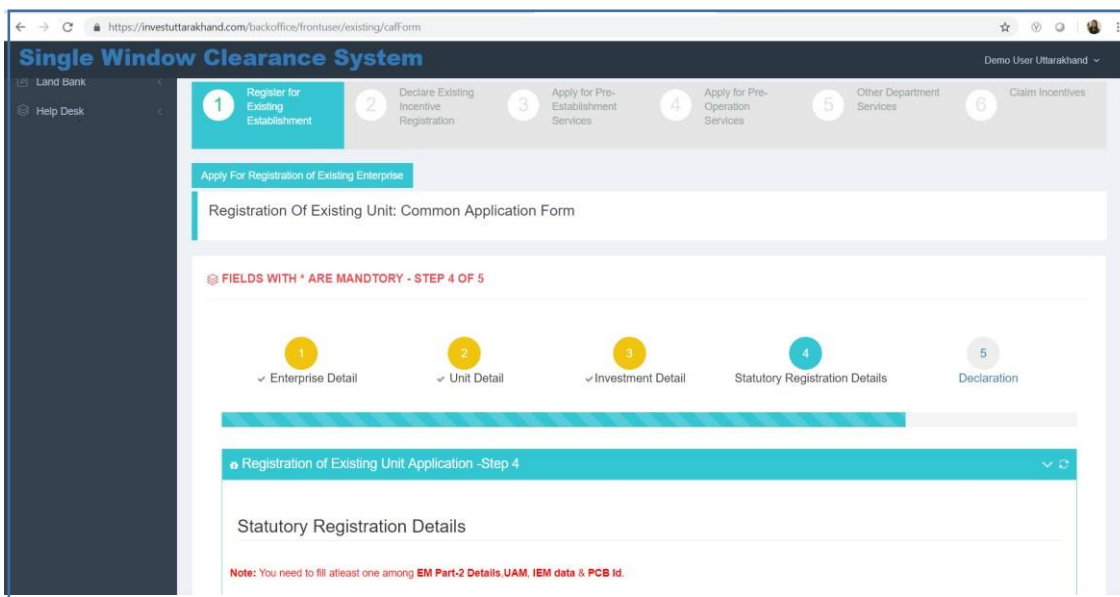
- Financial Indicators Section:** A grid of input fields for three financial years (FY 2018-2019). Each year has fields for Turn Over, Profit before Tax, Net Worth, Reserves & Surplus, and Share Capital.
- Unit output is exported:** A radio button interface with "Yes" and "No" options.
- Export Turn Over Section:** Three input fields for "Export Turn Over 1", "Export Turn Over 2", and "Export Turn Over 3", each with a corresponding "Financial Year" dropdown menu.

At the bottom of the form, there are two buttons: "< Back" and "Continue >". A red rectangular box highlights these two buttons.

At the bottom of the browser window, the footer text reads: "2015 © Directorate of Industries, Govt. of Uttarakhand. VIEWED & SECURED".



### 3.6. Application Form: Statutory Registration Details



S. No.	Field Name	Mandatory	Definition	Example Values
<b>Statutory Registration Details</b>				
1	EM Part -2 Details	NO	Enter the EM Part- 2 Details	Provide any one detail
2	IEM Data	NO	Enter IEM Data	Provide any one detail
3	Udhyod Adhaar Memorandum (UAM)	NO	Enter the UAM No.	Provide any one detail
4	Uttarakhand Pollution Control Board Registration ID	NO	Enter the UEPCCB Registration ID	Provide any one detail
5	Uttarakhand Power Corporation Ltd. Consumer ID	YES	Enter the UPCL Consumer ID	Eg. Aswedrf
<b>Details of State Government Issued Certificates /Approvals . Clearance Licenses ( If any)</b>				
6	Name of the Department	NO	Enter the name of the department	Eg. Department of Labour
7	Name of Approval	NO	Enter the name of the approval	Eg. Registration under the Indian Boiler's Act
8	Approval Certificate/ Clearance/ License/ NOC No.	NO	Enter the name of the approval/ clearance No.	Eg. UR 382

S. No.	Field Name	Mandatory	Definition	Example Values
9	Valid Upto	NO	Enter the Expiration Date	Eg. 20-12-2018

The investor can add line by clicking + Add and delete the line by Clicking X symbol in Red

The screenshot shows the 'Single Window Clearance System' interface. At the top, there is a note: "Note: You need to fill atleast one among EM Part-2 Details,UAM, IEM data & PCB Id". Below this, there are several input fields for "EM Part-2 Details", "IEM data", "Udyog Aadhar Memorandum", "Uttarakhand Pollution Control Board Registration Id", and "Uttarakhand Power Corporation Ltd, Consumer Id". Below these fields is a section titled "Details of State Government Issued Certificates/ Approvals/ Clearances Licenses". This section contains a table with columns for "Name of the Department", "Name of the Approval", "Approval Certificate/ Clearance / License / NOC Number", and "Valid Upto". A red box highlights the "+ Add New" button on the left side of the table. Another red box highlights the "X" delete symbol in the "Valid Upto" column of the table. At the bottom of the form, there are "< Back" and "Submit" buttons, with the "Submit" button also highlighted in red.

After filling in the required details the investor can Submit the Form by clicking 'Submit' in the end of the page

### 3.7. Application Form: Declaration

The screenshot shows the "Single Window Clearance System" interface for the "Registration of Existing Unit Application -Step 5". The main section is titled "DECLARATION". It contains a paragraph of text: "I, Demo User Uttarakhand ( ) of M/s tesesrcdnjh hgsads having Regd. office at Test Ground Demo Floor Uttarakhans hereby declare that the information furnished by me/us to Directorate of Industries, Govt. of Uttarakhand, by our firm/enterprise in this Application Form for Directorate of Industries, Govt. of Uttarakhand are true to the best of my knowledge, belief and is based on the company/firm records. I/We indemnify the above agencies or any other agency under the jurisdiction of Govt. of Uttarakhand from liabilities of any nature that may arise due to the decision taken based on the information contained in this application form which may be inadequate, inaccurate, erroneous etc. and the management of my firm/enterprise assumes complete responsibility in this regard." Below this, there is another paragraph: "Further, our firm/enterprise undertakes to provide any additional information or clarification as required by Directorate of Industries, Govt. of Uttarakhand or its agencies during and after processing of our application." This is followed by a paragraph: "I/We undertake to pay the fees/charges payable to Directorate of Industries, Govt. of Uttarakhand and its agencies as prescribed under the policy for according approval and charges fixed for water, energy, etc. and other charges fixed by the Govt. of Uttarakhand from time to time." The final paragraph states: "I/We understand that this approval through Directorate of Industries, Govt. of Uttarakhand is to assist our firm/enterprise in getting statutory clearances expeditiously. I/We indemnify Directorate of Industries, Govt. of Uttarakhand and its agencies from any liabilities whatsoever." Below the text, there is a "Place Dehradun" field with the date "Date: 2018-12-17" and a checkbox labeled "I Accept". At the bottom of the form, there is a "Submit" button, which is highlighted in red.

The investor may Check 'I Accept' and 'Submit' the form

## 4. Successful Submission

After the form has been successfully submitted the investor will receive a msg with his/her Existing Unit (EU) ID that will be used for applying for all the departmental services

The screenshot shows the 'Single Window Clearance System' dashboard. A success message is displayed at the top: 'SUCCESS Your Application has been submitted for department Approval. Submission id: 4045'. Below this, a progress bar indicates the user's current position in the process. The progress bar consists of six steps: 1. Register for Existing Establishment (highlighted in blue), 2. Declare Existing Incentive Registration, 3. Apply for Pre-Establishment Services, 4. Apply for Pre-Operation Services, 5. Other Department Services, and 6. Claim Incentives. Below the progress bar, there is a section for 'Applications for Registration of Existing Industries' with a table of application details.

SNo.	Application Detail	Contact Detail	Status	Department's Time	Applicant's Time	Total Time	Action
1	# App ID: 3685 Applied On: 01-11-2018 06:06:51 CAF ID: N/A Directorate of Industries Registration of Existing	Demo User Uttarakhand 7566006810 demo.swcs.uk@gm ail.com	Rejected	DMS: 0 days, 0 hrs, 0 min Service: 46 days, 0 hrs, 33 min	DMS: 0 days, 0 hrs, 0 min Service: 0 days, 0 hrs, 0 min	DMS: 0 days, 0 hrs, 0 min Service: 46 days, 0 hrs, 33 min	View Timeline Print Application

## 5. Applying Departmental Services

The investor can start applying for the Departmental Services using the EU ID that is received after selecting the relevant department. Click on the 'Select Approved CAF' - select the EU ID and Click 'Apply Now'

The screenshot shows the 'Single Window Clearance System' dashboard. The progress bar is highlighted, with step 5, 'Other Department Services', selected. Below the progress bar, there is a section for 'Applications for Registration of Existing Industries' with a table of application details.

SNo.	Application Detail	Contact Detail	Status	Department's Time	Applicant's Time	Total Time	Action
1	# App ID: 3685 Applied On: 09-12-2019	Demo User Uttarakhand 7566006810	Reverted	DMS: 0 days, 0 hrs, 0 min	DMS: 0 days, 0 hrs, 0 min	DMS: 0 days, 0 hrs, 0 min	View Timeline Print Application



Demo User Uttarakhand

1

Register for Existing Establishment

- Department of Labour
- Department of Revenue
- Directorate of Horticulture and Food Processing
- Directorate of Industries
- Electrical Inspectorate
- FCS - Legal Metrology Department
- HD - Haridwar Roorkee Development Authority (HRDA)
- HD - Mussorie Dehradun Development Authority (MDDA)
- Information Technology Development Agency
- Public Works Department
- State Industrial Development Authority
- State Infrastructure and Industrial Development Corporation of Uttarakhand Ltd.
- Tourism Department
- Urban Development Directorate
- Uttarakhand Environment Protection and Pollution Control Board**
- Uttarakhand Film Development Council
- Uttarakhand Fire and Emergency Services
- Uttarakhand Forest Department
- Uttarakhand Jal Sansthan
- Uttarakhand Power Corporation Limited

Application for Other Department

Select Department:

Help Desk Labour form Film Shooting

4

Pre-Operation Services

5

Other Department Services

6

Claim Incentives

Department Services Print PDF Excel

10 entries Search:

ID	Service Name	Service Incidence	Type Of Service	Status Of Service	CAF	Action
No data available in table						

No entries found